

**MARCH 7, 2017
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
MARCH 7, 2017**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. February 21, 2017 Meeting Minutes and Synopsis.
- B. February 17, 2017 Auditor's Warrants.
- C. February 24, 2017 Auditor's Warrants.
- D. Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on May 29, 2017. The application is acknowledged with no waiting period.
- E. Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on August 13, 2017. The application is acknowledged with no waiting period.
- F. Approve purchase of additional licensing and software for ongoing document imaging for the three (3) Social Service Units for a total cost of \$29,606. However, \$8,000 is in 2017 budget for this. After reallocation from unspent 2017 Equipment of \$4,400, seek authority to spend \$17,216 not in 2017 budget but from banked Child Welfare Targeted Case Management moneys, before any reimbursements. The McLeod County Welfare and Social Service Committee already approved this request.
- G. Approve Confession of Judgment for Leonard & Charlene Krueger on Property ID 17.050.0810 in the City of Lester Prairie.
- H. Approve Confession of Judgment for Amy Jo Yurek on Property ID 06.014.0400 in the Township of Hassan Valley.
- I. Approve McLeod County Public Health grant application for 2017 United Way of McLeod County Community Grant Funding to support the ongoing Universal Contact/New Baby Visit Program. The funding request is \$6,000 for the grant period of 4/1/2017 – 12/31/2017.
- J. Approve HID Global Corporation Credential Program License Agreement.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 9:05 ROAD AND BRIDGE – Highway Engineer John Brunkhorst

- A. Consider approval of the 2017-2021 highway and bridge construction plan.*

The 5-Year Plan is developed by the County Engineer and Highway Department staff to aid with budgeting, planning, programming, and construction. Numerous factors are considered when developing the Plan, below are the most essential:

- Traffic Volume (ADT=Average Daily Traffic). The higher ADT routes will typically receive higher priority.

- **Crash Data.** Segments with higher numbers of crashes will be analyzed and given higher consideration.
- **Sufficiency Rating.** Bridge projects are generally prioritized based on condition.
- **Pavement Condition.** Roads with poor surface condition and/or ride quality are typically given higher consideration.
- **Alignment.** Bridges and roads with poor vertical and horizontal alignment are taken into consideration as well.
- **Fund Availability.** Most projects require local money; there must be a local commitment in place before a project is added to the plan.

This is only a plan; Funding levels change and County Board directives can change. It is the goal of the Highway Department to maintain this schedule to the best of our ability with the resources given to us.

- B. Consider authorizing Engineer to proceed with letting dates for the following projects:*
- CP 17-000-01, Countywide pavement marking
 - CP 17-000-02, Countywide sealcoating
 - CP 17-000-03, Bridge deck maintenance on various County bridges
 - CP 17-004-01, Replay® Seal on County State Aid Highway 4 between CSAH 11 and TH 7
 - CP 17-054-01, Cement stabilization and sealcoat on County Road 54 from Sunset Circle to 1 mile north
 - CP 17-062-01, Centerline drain tile installation on County Road 62 from CR 70 to TH 22
 - SP 43-070-012, Countywide 6" pavement marking with Federal safety funds
 - SAP 43-599-043, Glencoe Township bridge replacement on Hamlet Avenue over Buffalo Creek
 - SAP 43-603-30/31, reconstruction on County State Aid Highway 3 between CSAH 1 and east county line
 - SAP 43-603-32, Concrete overlay on County State Aid Highway 3 from CR 75 to west limits of Glencoe
 - SAP 43-615-14, reconstruction on County State Aid Highway 15 between CSAH 22 and TH 7

These are the projects programmed for 2017 from the 5-year plan.

- C. Consider approval to hire Erickson Engineering (Bloomington, MN) to perform construction engineering on SAP 43-599-043, Glencoe Township bridge replacement on Hamlet Avenue. Compensation based on a Cost Plus basis, not to exceed \$66,624. *

This engineering expense is covered by Glencoe Township and the State Aid Town Bridge fund. Due to project workload our Highway Department staff is not able to perform this work.

6 9:25 ATTORNEYS OFFICE – Attorney Mike Junge

Consider adoption of Resolution 17-CB-07 for Condemnation of CSAH 3.*

7 9:30 MCLEOD ALLIANCE FOR VICTIMS OF DOMESTIC VIOLENCE – Legal Advocate Jill Barrell

- A. Consider adoption of Resolution 17-CB-09 a Day of Action to End Domestic Violence.*

8 9:35 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider approval of contract with Straight and Narrow Drug Testing (Hutchinson, MN) to provide DOT testing for employees that are required to have a commercial driver's license.*
- B. Consider approval for Zoning Administrator Larry Gasow to sign all documents for the Environmental Services Department that would require an official McLeod County signature.*

9 9:40 SOLID WASTE – Interim Director Sarah Young

- A. Consider approval of Final Grant Agreement for the Environmental Assistance Grant to process agricultural plastic more efficiently.*

10 9:45 ASSESSORS OFFICE – Assessor Sue Schulz

- A. Approve tax court settlement offer with Second Century Housing 23.497.0020 and Pines of Hutchinson LLC for Payable years 2014, 2015, 2016 and 2017.*

11 10:00 PLANNING AND ZONING – Assistant Administrator Marc Telecky

- A. Request approval of Preliminary Plat requested by Preston Fox for a townhouse plat for the purpose of building 3 condo garages with 7 separate units per building. Each unit would share at least one common wall with a neighboring unit. Mr. Fox re-zoned this property in October 2016 from "A" Agricultural to "I-1" (Light Industrial) with the purpose of constructing condo-garage facilities. This parcel is described as 2.66 acres - Lot 19 and Part of Lot 18 of Auditor's Plat S ½ of Section 8 in Hassan Valley Township and is located with the Hutchinson Joint Planning Area.*

The Hutchinson Joint Planning Committee unanimously recommended approval at their February 15, 2017 meeting.

12 10:10 SOCIAL SERVICES – Director Gary Sprynczynatyk

- A. Approve new provider for Clinical Supervision with retirement of current Clinical Supervisor. Seek up to four (4) hours per month at \$150 per hour, not to exceed \$6,000 with funding coming from Social Services 2017 budget.*

Existing necessary clinical supervisor is retiring and need ongoing clinical supervision. Social Services have established relationship with this Independent Contractor in recent years; to be effective April 1, 2017 through December 31, 2017.

13 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since February 21, 2017.

- A. Rescind the January 17th Resolution 17-CB-03 which named Ryan Freitag as the Local Government Unit (LGU).*
- B. Adopt Resolution 17-CB-08 Delegating Responsibility for Appointing the Local Government Unit (LGU) to the McLeod County Soil and Water Conservation District who in turn may delegate it to Ryan Freitag, Soil and Water Conservation District Program Director.*

OTHER

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RECESS

Next board meeting March 21, 2017 at 9:00 a.m. at the Glencoe City Center.